



Board of Trustees Meeting Minutes 16 February 2021

Papers taken as read the following action points to be done as a board at the zoom meeting.

Present: Andrea Fitness, Steve Drury, Katherine Pascoe, Jake Morgan,
Andrea Dunn, Daisy Docherty, Murray Barclay and Laureen Morgan

Apologies: None

Conflict of Interest: None

Motion:

That the Minutes of the Board of Trustees Meeting held on the 08 of December 2020 be taken as read and approved.

Moved: Jake Seconded: Andrea Fitness
Carried

Matters Arising from Minutes:

Correspondence:

Inwards:

Confirm secondment of Daisy Docherty onto the BOT

Outwards:

Motion:

That the Inwards Correspondence is received and Outwards Correspondence is ratified.

Moved: Murray Barclay Seconded: Jake Morgan
Carried

Election of Board Chair

Motion:

That Andrea Fitness be elected BOT chairperson

Moved: Murray Seconded: Daisy Docherty

Carried

Goals for BOT Training

Andrea booked in to do NZTA BOT Chairperson training

There is various online training

Digesting achievement results

Moved: Murray Seconded: Katherine Pascoe
Carried

Conflict of Interest Register

Andrea Fitness:

- is a partner in “Raise It” which we use for fundraising.
- Sarah Imrie’s cousin
- Employed in an assessment company

Steve’s wife Jacqui is office administrator

Katherine Pascoe’s daughter attends Orewa Beach School

Murray Barclay’s wife resides at Orewa Beach

Daisy Docherty said a conflict with Jenna LeMouton

Jake Morgan’s partner could possibly be here as a TA at Orewa Beach School

Motion:

That the conflict register be accepted

Moved: Andrea Dunn Seconded: Jake Morgan

Carried

Finance Report

Please see Team drive.

Motion

That the finance report be accepted.

Moved: Andrea Fitness Seconded: Murray Barclay

Carried

Delegated Authority

- **Principal’s Delegated Authority**

That the deputy principal has delegated authority as the Principal on behalf of the BOT in her absence Murray Barclay to have delegated authority.

Moved: Jake Morgan Seconded: Andrea Fitness

- **Board Chair delegated authority**

That the board chair has delegated authority on behalf of the BOT

Moved: Katherine Seconded: Murray

Confirm Cheque Signatories

Katherine Pascoe- Principal

Murray Barclay- Deputy Principal

Andrea Fitness- BOT

Annette Parmiter- Financial Administrator

Motion:

That the cheque signatories been accepted

Moved: Jake Morgan Seconded: Daisy

Carried

The 2021 Reporting calendar is approved

Moved: Andrea Fitness seconded: Murray Barclay

Carried

Strategic plan- Analysis of Variance End of 2020

Thorough document

Question on how we seem to be performing in regards to surrounding schools – Katherine reports the feedback is good compared with other schools in the area

Question around the Y3/4 dip - curriculum level2 which is far more comprehensive along with the level of independence that is expected is an element of this.

Moved: Andrea Fitness Seconded: Daisy Docherty

Carried

Professional Development Plan 2021

Moved: Murray Barclay Seconded: Andrea Fitness

Carried

COVID Lockdown 16 Feb

We are doing well at school with the current lockdown (approx. 16 chn in a bubble)

Hamish Ross has developed a website if lockdown continues past Wednesday. Each team can add the online learning

Seesaw is a platform some of the teachers use

Children of Concern

None

New staff

New staff have had a great start. Pleased with the appointments

Bike Track Proposal-

Query around the statement about providing a bike and helmet for chn who don't have one re safety/liability -this is something that needs further discussion.

Yes, for further investigation into funding and development but not the providing and storing of bikes and helmets. Be aware this needs to come from grants not scheduled fundraising.

Old Cricket Net Area

To reinstate wire netting around \$50 thousand.

BOT would like Katherine to look into the cost of getting rid of this

Harakeke /Flax Garden

Whea Leanne has started this at the back of the field. We received funding for this

Next meeting: Tuesday 23 March

The meeting was declared closed at 7.45pm.

The next meeting will be held at 7:00pm 23 March 2021.

Board Meeting dates 2021

16th February

23 March

11th May

15th June

3rd August

7th September

2 November

30 November